

Tele: 011-26192354
Fax: 011-26171456

REGD POST

Government of India
Ministry of Defence
Dte Gen Resettlement
West Block-4
R K Puram
New Delhi -110 066

2112/SA Policy/ESM Corporations

29 May 2019

Uttar Pradesh Purva Sainik Kalyan Nigam Ltd
HQrs, Canal Ring Road, Devikhera
Near National Bureau of Fish Genetic Resources
PO- Dilkusha, Lucknow – 226002 (UP)

Bengal Sainik Punarvas Corporation Ltd
1/4 A.J.C Bose Road
Kolkata – 700020 (W.B)

Maharashtra Ex-Servicemen Corporation Ltd
Raigad, Opp National War Memorial
Ghorpadi, Pune – 411001 (Maharashtra)

Rajasthan Ex-Servicemen Corporation Ltd
P-8 Sector – 2
Vidyadhar Nagar, Jaipur – 302039 (Rajsthan)

Tamil Nadu Ex-Servicemen Corporation Ltd
Major Parameswaran Memorial Building
2, West Mada Street, Srinagar Colony
Saidapet, Chennai – 600015 (Tamil Nadu)

Uttarakhand Purv Sainik Kalyan Nigam Ltd
Andman Road, Garhi Cantt
Dehradun – 248003 (Uttarakhand)

Punjab Ex-Servicemen Corporation
SCO 89-90, Sec-34A
Chandigarh – 160022 (Punjab)

Himachal Pradesh Ex-Servicemen Corporation
O/o Chairman cum Managing Director
H.P Ex-Servicemen Corporation
Hamirpur – 177001 (Himachal Pradesh)

**STATE ESM CORPORATIONS : PROCEDURE AND MANDATORY DOCUMENTS REQUIRED
FOR EMPANELMENT WITH DGR**

1. Refer to the following letters / OM's:-
 - (a) DPE OM No. DPE-GM-12/0001-2016-GM-FTS- 5410 dt **13 Sep 2018** & **14 Feb 2019** (Copy attached).
 - (b) MoD OM No. 28(03)/2012/D (Res-I) dt 09 Jul 2012 and amended vide OM even No. dated **16 Jan 2013** (Copy att).
 - (c) DGR/MoD letter 2112/SA/DRZ/Emp dated **02 May 2019**.

2. The following documents along with Application for Empanelment are required to be submitted by State ESM Corporation seeking Empanelment with DGR :-

- (a) State Govt Notification, notifying formation of Corporation
- (b) Gazette of the Notification
- (c) Certificate of Incorporation
- (d) Copy of Registration with Registrar of Companies
- (e) Articles of Association
- (f) Memorandum of Association
- (g) List of Directors
- (h) List of Guards currently Operational and those for which participation in tendering is being done/planned for :
 - (i) State Govt concerns
 - (ii) Central Govt and CPSUs
 - (iii) Private Concerns

Note :- In case above is not planned / envisaged, the Director / Chairman of the Corporation shall submit a 'Certificate', certifying that no such activity is planned / envisaged for participation in State Govt / Central Govt & CPSUs, Private Concerns (strike out whichever is applicable) Security Agencies Services as Service provider.

- (j) Undertaking as per format attached as per **Appendix 'A'**.
- (k) Details of Current Bank Account.
- (l) GST Number,
- (m) EPF Account number,
- (n) ESI and EDLI Account Number (as Applicable),
- (p) PAN details of the Corporation,
- (q) Contact details of Director/Chairman and nominated Officer(s) to include their official / authorised E Mail id(s).

3. The summary of Guard Contracts duly signed by the Director/Chairman/Nominated Officer of the State ESM Corporation, in the format as per **Appendix 'B'** and separate Nominal rolls of the ESM employed under each contract.

4. **Board of Officers:** Based on receipt of Application for Empanelment along with requisite documents a Board of Officer will be convened for Empanelment of State ESM Corporations.

5. This has the approval of DG(R).

Sd xxxxxx
(S K Chauhan)
Cmde
Principal Director DGR

Copy to:

Joint Secretary
Department of Ex-Servicemen Welfare
Room No. 99
South Block, New Delhi – 110011

Composition and 'Draft Convening Order'
attached as **Appendix 'C'** for your approval.

Joint Secretary
Department of Public Enterprises
Public Enterprises Bhawan
Block No. 14, CGO Complex
Lodhi Road, New Delhi – 110003